

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Churchill and Blakedown Parish Council**

County area (local councils and parish meetings only): **Worcestershire**

Financial year ending 31 March 2020

Prepared by (Name and Role): **Angela Preece Clerk and Responsible Financial Officer**

Date: **29/06/2020**

| | | £ | £ |
|--|-----------|-----------|-------------------|
| Balance per bank statements as at 31/3/20 | | | |
| Lloyds Treasurers Account | account 1 | 43.77 | |
| Lloyds Deposit Account | account 2 | 28,105.11 | |
| Unity Trust Current Account | account 3 | 17,758.05 | |
| Unity Trust Deposit Account | account 4 | - | |
| [add more accounts if necessary] | account 5 | | |
| | account 6 | | |
| | account 7 | | |
| | account 8 | | |
| | | | £45,906.93 |
| Petty cash float (if applicable) | | | - |
| Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers) | | | |
| | item 1 | | |
| | item 2 | | |
| | item 3 | | |
| | item 4 | | |
| [add more lines if necessary] | item 5 | | |
| | item 6 | | |
| | item 7 | | |
| | item 8 | | |
| | | | - |
| Add: any un-banked cash as at 31/3/20 | | | |
| | | | - |
| Net balances as at 31/3/20 (Box 8) | | | £45,906.93 |