

CHURCHILL AND BLAKEDOWN PARISH COUNCIL

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To Members of Churchill and Blakedown Parish Council

6th January 2022

You are duly summoned to attend the Meeting of Churchill and Blakedown Parish Council to be held on Tuesday 11th January 2022 at Blakedown Sports Pavilion commencing at 7.30p.m. for the purpose of transacting the following business.

AGENDA

1. Chairman's Opening Remarks.

2. Apologies: To receive apologies and to approve reasons for absence.

3. Declarations of Interest:

- a) Register of interests: Councillors are reminded of the need to update their register of interests
- b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature
- c) To declare any Other Disclosable Interests in items on the agenda and their nature
- d) Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

4. Community Policing: To receive any report from the Beat Officer/CSO.

The meeting will be adjourned for Public Question Time.

Questions relating to items on the agenda may be asked at the meeting, at the discretion of the Chairman. No more than 3 minutes will be allowed for any person speaking and normally up to a total of 15 minutes will be permitted. The council may respond verbally at the meeting or subsequently in writing.

Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

- 5. Dispensations:** To consider any requests to grant a dispensation for Agenda items.
- 6. Casual Vacancy:** Update on the Casual Vacancy following the resignation of Cllr Benney.
- 7. Minutes:** To consider approval of the minutes of the Parish Council held on Tuesday 7th December 2021 (provided by email).
- 8. District and County Council Matters:** To receive any report from County or District Council representatives.
- 9. Blakedown Shoppers Car Park:** Members are asked to approve the contract from Wyre Forest District Council to purchase the Shoppers car park in Blakedown (provided by email).
- 10. Delegation to Parish Clerk:** Council is asked to consider approval of the Scheme of Delegation to the Parish Clerk and Responsible Finance Officer in accordance with the Local Government Act 1972, section 101 (provided by email).

In response to the continuing Covid-19 outbreak, the proposed Delegation will enable Council to hold advisory meetings via Zoom, and to steer the Clerk on decisions within the regulations set out in the Scheme of Delegation.

The delegation does not extend to matters expressly reserved to the Parish Council in legislation or in its Standing Orders or Financial Regulations, but enables compliance with Parish Council commercial and/or statutory deadlines.

Any decisions the Council make under this delegation must be recorded in writing and published in accordance with the relevant regulations. All advisory decisions made under the delegation will be confirmed during the next face to face meeting of the Parish Council.

This delegated authority will cease upon the first meeting of the Parish Council after the council meeting at which the delegation was put in place.

- 11. Rescheduling Council Meeting Times:** To consider moving all future meeting times forward to 7.00PM.

12. Planning and Development Control:

a) Planning Applications Received

21/1172/HOU 12 Brookside Way, Blakedown, Kidderminster, DY10 3NE
Two storey porch and side extensions with single storey rear extension (sent by email 17.12.2021) Planning Officer R Jennings.

b) Planning Applications Consulted on by email since last Meeting

None.

c) Additional Planning Applications or other Planning Matters

To consider any planning applications received or other planning matters notified since close of agenda.

d) Planning Decisions Received

None.

e) Local Plan

Any updates on the examination of the Local Plan (WFDC Ian Miller's report provided by email).

13. Financial Report and Payment of Accounts

a) Bank Balances at 6th January 2022

Lloyds Treasurers Account	£43.77
Unity Trust Treasurers Account	£15,426.35
Lloyds Business Instant Access Account	£28,113.60

b) To approve payments to be made as listed below:

Salaries	£601.75	BACS
HMRC	£152.26	BACS
Administration Expenses	£174.36	BACS
JRB Enterprise	£264.60	BACS
3 Spires Computing	£72.00	BACS
Rushmere Nurseries	£432.00	BACS
W Waldron (Lengthsman)	£240.00	BACS
ALCC Union	£50.00	BACS

c) To ratify the following payments

Opus Energy (signal box) 7.12.21	£31.70	DD
BT (signal box) 21.12.21	£54.00	DD
Bank Charges 31.12.21	£18.00	DD

d) Draft Budget 2022/23: Members are asked to approve the draft budget for 2022/23 (provided by email).

e) Parish Precept: Members are asked to make a decision on the amount of Parish precept to be set for the 2022/23 financial year. (Sample WFDC precept modelling and Tax Base provided by email)

14. Clerk's Report: Clerks report on ongoing items moved to February 2022 Agenda.

15. Correspondence for Information: To note correspondence listed on the Correspondence Report (provided by email). Correspondence will be available on request.

16. Councillor's Reports and items for future agendas: Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

17. Date of Next Meeting: Tuesday 8th February 2022 commencing at 7.30 p.m.



Signed.....

Clerk to Churchill and Blakedown Parish Council

Dates for your Diary:

Tuesday 15th March 2022 - Parish Council Meeting – 7.30 p.m. – Blakedown Sports Pavilion

Tuesday 12th April 2022 - Parish Council Meeting – 7.30 p.m. – Blakedown Sports Pavilion

Tuesday 10th May 2022 - Annual Meeting Parish Council – 7.30 p.m. – Blakedown Sports Pavilion

Tuesday 24th May 2022 - Annual Parish Meeting – 7.30 p.m. – Blakedown Sports Pavilion