

# CHURCHILL AND BLAKEDOWN PARISH COUNCIL

Clerk to the Council: Louise Sahota, 18 Winds Point, Hagley, Worcs., DY9 0PN

Telephone: 07828 335949

E-mail: [clerk@churchillandblakedown-pc.gov.uk](mailto:clerk@churchillandblakedown-pc.gov.uk)

[www.churchillandblakedown-pc.gov.uk](http://www.churchillandblakedown-pc.gov.uk)

---

## To: Members of Churchill and Blakedown Parish Council

You are duly summoned to attend the Meeting of Churchill and Blakedown Parish Council to be held **on Tuesday 9th January 2024** at Blakedown Sports Pavilion commencing at 7.00p.m. for the purpose of transacting the following business.

### AGENDA

1. **Chair's Opening Remarks.**
2. **Apologies:** To receive apologies and to approve reasons for absence.
3. **Declarations of Interest:**
  - a) Register of interests: Councillors are reminded of the need to update their register of interests
  - b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature
  - d) Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. **Community Policing:**
  - a) To receive report from the Beat Officer/CSO.
  - b) To decide on priorities for January – March 2024.

#### The meeting will be adjourned for Public Participation.

The total time allowed for public participation is 15 minutes unless directed by the Chair. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair. A member of the public may not speak for more than 3 minutes.

Members of the public may not take part in the Parish Council meeting itself.

#### The meeting will be reconvened to conduct the items of business listed below: -

5. **Dispensations:** To consider any requests to grant a dispensation for Agenda items.
6. **Minutes:** To consider approval of the minutes of the Meeting of the Parish Council held on Tuesday 5<sup>th</sup> December 2023.
7. **District and County Matters:** To receive any report from County or District Council representatives.
8. **Traffic issues:** Update on Highways developments, and on speed control measures:
9. **Items for Consideration:**
  - a) To approve meeting dates for the municipal year, 2024-2025.
10. **Items for Information:**
  - a) None.
11. **Planning and Development Control:**

**a) Planning Applications Received:**

- i. 23/0912/FUL – 75 Belbroughton Road – Formation of a dropped kerb.
- ii. 23/0941/LBC – Ismere Hall, Stourbridge Road – Listed building consent for the construction of two sets of entrance gates and piers (part-retrospective).
- iii. 23/0940/HOU - Ismere Hall , Stourbridge Road - Construction of two sets of entrance gates and piers (partretrospective).

**b) Additional Planning Applications or other Planning Matters :**

- i) Land off Station Drive.
- ii) 23/0897/PNR – [FOR INFORMATION ONLY] - Barn At Os 387751 277871, New Wood Lane - Prior notification for the change of use of an agricultural building to 1No. dwelling.
- iii) 23/0900/CLP – [FOR INFORMATION ONLY] - Common Farm House , Crown Lane, Iverley - Lawful development certificate for the proposed construction of an outbuilding.

**c) Planning Notifications:**

- a. 23/0411/LBC - Ismere Hall Stourbridge Road - change of use of Ismere Hall from Hotel to single dwelling (Use Class C3), to include general refurbishment works, alterations to floor layout and erection of a single storey extension, conversion of barn to provide plant room and private leisure facilities including swimming pool and gym, conversion of outbuilding to residential annex including erection of a conservatory, and construction of a garage (part retrospective) – Granted.
- b. 23/0410/FUL - Ismere Hall Stourbridge Road - Change of use of Ismere Hall from Hotel to single dwelling (Use Class C3), to include general refurbishment works, alterations to floor layout and erection of a single storey extension, conversion of barn to provide plant room and private leisure facilities including swimming pool and gym, conversion of outbuilding to residential annex including erection of a conservatory, and construction of a garage – Permitted.
- c. 23/0804/HOU – 36 Mill Lane – Erection of a summerhouse/log-shed (retrospective) – Permitted.
- d. 23/0797/HOU – 33 Birmingham Road - Erection of two storey side extensions, two storey front extension, flat roof rear dormer to facilitate loft conversion and removal of existing chimney – Refused.

**12. Financial Report and Payment of Accounts:**

**a) Bank Balances as at 4<sup>th</sup> January, 2024:**

Lloyds Treasurers Account	£2,002.28
Unity Trust Treasurers Account	£11,233.14
Lloyds Business Instant Access Account	£23,247.94

- b) To consider and approve the accounts for January 2024 (as per schedule circulated by email).
- c) To receive and approve the bank reconciliation to 4th January 2024 as circulated by email.
- d) To receive the Qtr 3 Finance update as circulated by email.
- e) To consider and agree on the budget for 2024/2025 as circulated by email.
- f) To consider and agree on the Parish precept for 2024/2025.
- g) To consider the Unity Trust mandate following removal of previous clerk as circulated by email.
- h) To consider and approve the draft Risk Management Schedule.

**13. Clerk's Report:** Clerks report on ongoing items (provided by email).

**14. Councillor's Reports and items for future agendas:** Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

**15. Date of Next Meeting:** Full Council Meeting - Tuesday 13<sup>th</sup> February 2024 commencing at 7.00 p.m.

**16. To consider the exclusion of the public and press in the public interest, due to data protection, for consideration of the following item:-**

- a. Co-optation of a councillor



Signed.....

Clerk to Churchill and Blakedown Parish Council

4th January, 2024

**Dates for your diary:**

Tuesday 12<sup>th</sup> March, 2024 – Full Council Meeting – 7.00 p.m. – Blakedown Sports Pavilion

Tuesday 9<sup>th</sup> April, 2024 – Full Council Meeting – 7.00 p.m. – Blakedown Sports Pavilion

Tuesday 14<sup>th</sup> May, 2024 – Annual Parish Council Meeting – 7.00 p.m. – Blakedown Sports Pavilion