

CHURCHILL AND BLAKEDOWN PARISH COUNCIL

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To: Members of Churchill and Blakedown Parish Council

You are duly summoned to attend the Meeting of Churchill and Blakedown Parish Council to be held **on Tuesday 13th February 2024** at Blakedown Sports Pavilion commencing at 7.00p.m. for the purpose of transacting the following business:

AGENDA

1. **Chair's Opening Remarks.**
2. **Apologies:** To receive apologies and to approve reasons for absence.
3. **Declarations of Interest:**
 - a) Register of interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature
 - d) Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. **Community Policing:**
 - a) To receive report from the Beat Officer/CSO.

The meeting will be adjourned for Public Participation.

The total time allowed for public participation is 15 minutes unless directed by the Chair. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair. A member of the public may not speak for more than 3 minutes.

Members of the public may not take part in the Parish Council meeting itself.

The meeting will be reconvened to conduct the items of business listed below: -

5. **Dispensations:** To consider any requests to grant a dispensation for Agenda items.
6. **Minutes:** To consider approval of the minutes of the Meeting of the Parish Council held on Tuesday 9th January 2024.
7. **District and County Matters:** To receive any report from County or District Council representatives.
8. **Traffic issues:** Update on Highways developments, and on speed control measures:
9. **Items for Consideration:**
 - a) To adopt the draft Biodiversity Policy.
 - b) Respond to resident re use of charging spaces by non-electric vehicles
 - c) Respond to the Issues and Options consultation on Worcestershire Local Nature Recovery Strategy.
 - d) To approve, as Trustee, that the Clerk to the Council and Villages Trust has the authority to open the new bank account on behalf of the Villages Trust, as required by Lloyds Bank.
 - e) To participate in the Corporate Peer Challenge at WFDC
 - f) Response to the Local Government Boundary Commission consultation on the WCC Division Boundary Review

10. Items for Information:

- a) Receipt of Instavolt Profit Certificate for the year ending 31st December 2023.
- b) To note S106 monies relating to 22/0464/OUT - Land At Os 388200 278800 Station Drive.
- c) To receive and note the approved minutes of the Trust meeting held on 24th October 2023 and the draft minutes of the Churchill & Blakedown Villages Trust meeting held on the 25th January 2024 and to note the next meeting date on 25th April 2024 at 7pm at the Signal Box.

11. Planning and Development Control:

a) Planning Applications Received:

- i. 24/0038/TPO – Land At Os 388019 278570 – The Avenue – To fell and replace Sycamore Tree.
- ii. 24/0028/FUL - Castle Ash , Birmingham Road - Demolition of garaging and construction of 3No. dwellings together with detached garaging including replacement garage for Castle Ash.
- iii. 24/0045/HOU - 33 Lynwood Drive - First floor front extension, increase in height of existing flat roof to side extension and new roof lanterns.

b) Additional Planning Applications or other Planning Matters :

- i) Land off Station Drive – to approve Cllr Fowler’s Design brief draft to be sent to WFDC Planning Dept.

c) Planning Notifications:

- a. 23/0900/CLP – Common House Farm, Crown Lane – Lawful development certificate for the proposed construction of an Outbuilding – Granted.
- b. 23/0872/CLP – Ismere Grange, Beechtree Lane – Proposed replacement of a swimming pool enclosure – Granted.
- c. 22/0464/OUT - Land At Os 388200 278800 Station Drive - Outline Application with Access (all other matters reserved) for Residential Development (including associated ancillary matters) and Reservation of Land for Railway Station Related Car Parking (subject to future need assessment) – Approval.
- d. 23/0912/FUL – 75 Belbroughton Road – Formation of a dropped kerb – Granted.

12. Financial Report and Payment of Accounts:

a) Bank Balances as at 8th February, 2024:

Lloyds Treasurers Account (PC account used for Villages Trust)	£2,002.28
Unity Trust Treasurers Account (PC Current Account)	£8,932.61
Lloyds Business Instant Access Account (PC Reserves)	£23,271.95

- b) To approve the accounts for February 2024 (as per schedule).
- c) To receive and approve the bank reconciliation to 8th February 2024.
- d) To consider approval of the draft Reserves Policy.
- e) To consider and approve the Reserves Statement for the year 2024-25 including formal approval of creating earmarked reserves for the purpose of a car park sinking fund and to consider the clerk’s recommendations to have no more than 9 months of the value of the year’s net Revenue Expenditure, i.e. £42,028, in General Reserves.
- f) To approve movement of £2,500 from Unity Trust to Lloyds Business Instant Access Account – Earmarked reserves, before year end.

13. Clerk’s Report: Clerks report on ongoing items (provided by email).

14. Councillor’s Reports and items for future agendas: Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

15. Date of Next Meeting: Full Council Meeting - Tuesday 12th March 2024 commencing at 7.00 p.m.

16. To consider the exclusion of the public and press in the public interest, due to staffing matters and data protection, for consideration of the following item:-

- a. Review of clerk’s pay and hours:-

- i. Review of the clerk's salary & hours from 01/03/24
 - ii. Pay clerk for 55 hours overtime over 6 payments.
- b. Co-option of a councillor



Signed.....

Clerk to Churchill and Blakedown Parish Council

8th February, 2024

Dates for your diary:

Tuesday 9th April, 2024 – Full Council Meeting – 7.00 p.m. – Blakedown Sports Pavilion

Tuesday 14th May, 2024 – Annual Parish Council Meeting – 7.00 p.m. – Blakedown Sports Pavilion

Tuesday 28th May, 2024 – Annual Parish Meeting – 7.00 p.m. – Blakedown Sports Pavilion