

# CHURCHILL AND BLAKEDOWN PARISH COUNCIL

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## To: Members of Churchill and Blakedown Parish Council

You are duly summoned to attend the Meeting of Churchill and Blakedown Parish Council to be held **on Tuesday 9th July 2024** at Blakedown Sports Pavilion commencing at 7.00p.m. for the purpose of transacting the following business:

### AGENDA

1. **Chair's Opening Remarks.**
2. **Apologies:** To receive apologies and to approve reasons for absence.
3. **Declarations of Interest:**
  - a) Register of interests: Councillors are reminded of the need to update their register of interests
  - b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature
  - d) Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. **Community Policing:**
  - a) To receive report from the Beat Officer/CSO.

#### The meeting will be adjourned for Public Participation.

The total time allowed for public participation is 15 minutes unless directed by the Chair. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair. A member of the public may not speak for more than 3 minutes.

Members of the public may not take part in the Parish Council meeting itself.

#### The meeting will be reconvened to conduct the items of business listed below: -

5. **Dispensations:** To consider any requests to grant a dispensation for Agenda items.
6. **Minutes:** To consider approval of the minutes of the Meeting of the Parish Council held on Tuesday 11<sup>th</sup> June, 2024.
7. **District and County Matters:** To receive any report from County or District Council representatives.
8. **Traffic issues:** Update on Highways developments, and on speed control measures:
9. **Items for Consideration:**
  - a) Approval to grant Churchill & Blakedown Recreation Centre £201.60 to cover the cost of the RoSPA play area annual inspection.
  - b) WFDC funding pot to support town/parish council events
  - c) Decide on the most suitable option from 3 estimates obtained for new bench to replace damaged and disposed bench, on Birmingham Road.
  - d) Approve the plan for the biodiversity enhancement works & seating spaces at the Signal Box land as submitted by Natural Networks.
  - e) To adopt the Local Government Association Councillor Code of Conduct 2020, as circulated.

- f) To accept the quote from Westcotec to repair the VAS at Rocky Lane, under Financial Regulation 11.1a)iii. And/or vi. due to being a repair to a proprietary item.
- g) Approve to make a grant to St James the Great, Churchill and St James the Great, Blakedown for assistance toward cost of grass cutting in open churchyards at both sites, in the year 2024/25.
- h) Matters with Public Right of Way over railway line – Wannerton Road to Birmingham Road – footpath 531B.

**10. Items for Information:**

- a) The AGAR has now been submitted to the external auditors – PKF Littlejohn.
- b) This parish council is now in the Period of Exercise of Public Rights to view the accounts – 30 working days from 14<sup>th</sup> June 24 to 25<sup>th</sup> July 24 inclusive.

**11. Planning and Development Control:**

**a) Planning Applications Received:**

- i. 24/0321/HOU - High Bank House, Birmingham Road - Extensions and alterations including single storey rear extension, first floor side extension and raise ridgeline of existing roof.
- ii. 24/0421/S73 – Land to the rear, 5 Mill Lane - Variation to Condition 2 (approved plans) of Planning Permission: 21/0598/FUL.
- iii. 24/0428/TPO - 25 Brookside Way - Removal of tree

**b) Additional Planning Applications or other Planning Matters :**

- i) Land off Station Drive – Representation Helen Hawkes, Planning Manager and Paul Allen, Tree and Biodiversity Officer, from WFDC Planning Department.

**c) Planning Notifications:**

- a. **24/0303/TPO** - 12 Mill Close - Reduction of the overall height and canopy of the tree to include a crown lift, to afford more light to No. 12 and adjacent properties – Refused.

**12. Financial Report and Payment of Accounts:**

**a) Bank Balances as at 4<sup>th</sup> July, 2024:**

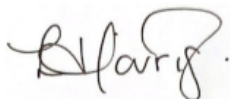
Lloyds Treasurers Account (PC account used for Villages Trust)	£2,108.55
Unity Trust Treasurers Account (PC Current Account)	£17,573.58
Lloyds Business Instant Access Account (PC Reserves)	£25,678.51
<b>TOTAL FUNDS AT BANK AT 4<sup>TH</sup> JULY 2024</b>	<b>£45,360.64</b>

- b) To approve the accounts for July 2024 (as per schedule).
- c) To receive and approve the bank reconciliation to 4<sup>th</sup> July 24.
- d) To receive the Qtr 1 Budget report for the year 2024-25.

**13. Clerk’s Report:** Clerks report on ongoing items (provided by email).

**14. Councillor’s Reports and items for future agendas:** Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

**15. Date of Next Meeting:** Parish Council Meeting - Tuesday 10<sup>th</sup> September 2024 commencing at 7.00 p.m.



Signed.....

**Clerk to Churchill and Blakedown Parish Council**

**4<sup>th</sup> July, 2024**

**Dates for your diary:**

Tuesday 8<sup>th</sup> October, 2024 – Full Council Meeting – 7.00 p.m. – Blakedown Sports Pavilion  
 Tuesday 12<sup>th</sup> November, 2024 – Full Council Meeting – 7.00 p.m. – Blakedown Sports Pavilion  
 Tuesday 10<sup>th</sup> December, 2024 – Full Council Meeting – 7.00 p.m. – Blakedown Sports Pavilion