

**Item 4a – To receive a report from the Police****Report****BROOME – October – December 25 – Livestock / Burglaries / Vehicle / Horsebox Thefts**

Nothing of note to report

**BLAKEDOWN & CHURCHILL - Priorities October - December 25 Burglaries / Rural crime / Vehicle Crime**

Nothing of note to report

**CHADDESLEY - Priorities October - December 25 – Burglaries / Vehicle Crime / Speeding**

Nothing of note to report. Speed enforcement was done along A448 Bromsgrove Road, Chaddesley using our Tru cam with 19 offences being dealt with

**STONE - Priorities October - December 25 – Speeding**

Nothing of note to report – Speed enforcement has been conducted in this area, no offences

**RUSHOCK - Priorities October – December 25 – burglaries / wildlife crime / speeding**

Nothing of note to report

**WOLVERLEY & COOKLEY - Priorities October – December 25 - Speeding / ASB / Burglaries**

We would like to pass on our condolences to the family, friends and parish council colleagues of Chris Nicholls after hearing of his passing. I have lots of happy memories working with Chris over my 21 year service, and he worked hard for the parish community

ATTEMPT THEFT - 270\_I\_03112025 - We have received reports of an attempted theft of a boiler from a driveway on WESTHEAD ROAD, COOKLEY. The incident occurred at 07:55am on 02/11/2025. The offender was driving a black Sprinter van and is described as white male with dark hair who spoke with a foreign accent in broken English. The boiler was behind other items on the driveway and not obvious as scrap waste.

	<p>BIKE SEIZED - On Wednesday 12<sup>th</sup> November officers located an off-road bike in the Wolverley area. The bike was seized and the rider reported for various driving offences. This bike has visiting a property in Wolverley and has been causing a nuisance for a while. We urge residents to report this to us should they see anything similar in the future.</p> <p>ATTEMPT BURGLARY - We are appealing to the Cookley community for information following an attempt burglary at a home on Austcliffe Road. Sometime between 16.30 - 18.30pm 21/11/2025 a metal object was forced into the lock of a residential property in this location, with a view to gain entry. The offenders were unsuccessful at this time, however have caused a substantial amount of damage to the lock. The property is in a semi rural location with a public right of way/ footpath nearby. Police Ref 00428_I_21112025</p> <p>SPEED ENFORCEMENT - 25/11/25 - speed enforcement on Franche Road, Wolverley. All vehicles were within the speed limit.</p> <p><b><u>ANY OTHER BUSINESS</u></b></p> <p>Attached is a poster we have been made aware of in relation to an offer for DEFIB's. We know that sometimes this is discussed at parish councils and considering this is an offer price, it would be silly not to share it with you. If you know of any other organisation that might benefit from this offer please share</p> <p>Thank you Kate</p> <p><b>PCSO 6239 Kate Easthope</b> <b>Police Community Support Officer   Kidderminster North SNT   West Mercia Police</b></p>
<b>Issues</b>	n/a
<b>Proposed by:</b>	n/a
<b>Clerk's Office contacted</b>	Yes
<b>Date:</b>	01/12/25

**Item 9b – To ratify comments made to WCC to support the proposed extension to 30mph speed limit Traffic Regulation order at Hurcott Village (T.2025.1012).**

<b>Report</b>	<p>Due to the feedback being required by 8<sup>th</sup> December 2025, I asked for comments on this consultation over email. A small number of you responded to the email commenting that the proposed extension of the 30mph up Hurcott Lane is sensible given the access/egress of the car park to Hurcott Woods.</p> <p>Therefore this is the response I sent to WCC: -</p> <p><i>Thank you for consulting with C&amp;BPC regarding the proposed amendment to the traffic regulation order at Hurcott Village.</i></p> <p><i>This parish council supports the proposal to extend the 30mph further up the lane; this is a sensible proposal given access and egress at the Hurcott Wood car park.</i></p> <p>Does the council ratify this response?</p>
<b>Issues</b>	n/a
<b>Proposed by:</b>	n/a
<b>Clerk's Office contacted</b>	Yes
<b>Date:</b>	18/11/25

**Item 9c – To agree to make a grant of £650 to the Friends of Blakedown Station (FOBS).**

<b>Report</b>	<p>A group of residents have created a constitution for their operation of adopting the Blakedown railway station and drawing down funding for improving amenity value there.</p> <p>The group has requested a grant of £650 for start up costs and all of the documentation is attached.</p> <p>Will C&amp;BPC agree to make this grant?</p> <p>There is currently £2715 available in the grants and donations budget.</p>
<b>Issues</b>	At time of writing, I have not received any confirmation that a bank account has been setup to transfer the funds to. Having a bank account for the funds to be transferred to is one of the conditions of the parish council's grant making policy.
<b>Proposed by:</b>	Which ever member proposes to grant the monies, please state that 'the grant be made subject to the bank account being created'.
<b>Clerk's Office contacted</b>	Yes

<b>Date:</b>	11/11/25
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<b>Item 9d – To adopt a defibrillator on Mill Close</b>	
<b>Report</b>	<p>Request for assistance from the Churchill and Blakedown Parish Council as to whether they are willing to adopt the defibrillator for the benefit of the community.</p> <p>As part of this small development of 4 homes on private land that was formerly part of the rectory grounds, planning permission required a heart defibrillator to be installed. This was carried out by the developer on 21.10.25 , it is positioned on the fence of number 18 property that extends beyond the driveway and forms part of the road entrance to the development, as outlined in the plans.</p> <p>Please see attached picture.</p> <div data-bbox="411 819 940 1205" data-label="Image"> </div> <p>The development does not have a management company, but it is clearly stipulated that the development road and maintenance is shared.</p> <p>The developer deregistered the defib on the 14.11.25 due to not all residents being on board with joint maintenance.</p> <p>The defib is therefore not registered with the Circuit database so it cannot be seen by the ambulance service. This is very upsetting for some residents due to having an NHS background and personal experience of sudden heart failure and loss of life.</p> <p>The residents concerned have attempted to setup other means of contribution for joint responsibility with other residents to no avail meaning one household responsibility is unsustainable long term.</p> <p>We thank you for your consideration for this request for support from the parish council.</p>
<b>Notes from the clerk</b>	Defib details:-

	<ul style="list-style-type: none"> <li>• Device model Power beat X1, supplier ViVest medical technology Co. Ltd</li> <li>• Serial number 01-9574 code supplied</li> <li>• Housing cabinet Cardiocaddy (supplied power cable to port not installed)</li> <li>• Registered initially on the circuit 21/10/25 Now Deregistered.</li> </ul> <p>At time of writing, the clerk is waiting for an indication of annual cost of maintaining this defibrillator from the manufacturer. In the absence of this information, I suggest this item is held over for decision at the January 2026 meeting.</p>
<b>Proposed by:</b>	
<b>Clerk's Office contacted</b>	Yes
<b>Date:</b>	25/11/25

**Item 9e – To approve the creation of a new 3-year parish grass cutting contract from 1<sup>st</sup> April 2026 to include car park & village green maintenance, under Highways Act 1980 and delegated powers from WCC, and associated documents and to authorise the Proper Officer to go out to tender according to financial regulation 5.6.**

<b>Report</b>	<p>There is currently a grass cutting contract in place until 31<sup>st</sup> March 2026. The 3-year contract has been a success. The clerk has drafted a new specification (attached) based on the previous one and proposes to include car park and village green maintenance within the grass cutting one, whereas these elements have been under a separate contract so far. An Invitation to Tender Supporting information and evaluation criteria outlining the tender process and a Form of Tender have also been drafted and attached here.</p> <p>A new 3-year contract is required from 1<sup>st</sup> April 2026.</p> <p>I request a three-pronged resolution from the council, please:-</p> <ol style="list-style-type: none"> <li>1) That the parish council creates a new 3 year contract from 1<sup>st</sup> April 2026 and run a tendering process in line with the councils' Financial Regulations (Section 5 – Procurement), 5.6, to test the market.</li> <li>2) That the council authorises the proper officer to go out to tender.</li> <li>3) The parish council agrees to the following evaluation criteria as part of the selection process:-</li> </ol> <ul style="list-style-type: none"> <li>• 40% Scheme Price</li> </ul>
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	<ul style="list-style-type: none"> <li>• 30% Service Delivery Aspects – including project management, uphold of statutory requirements &amp; health and safety, delivery of scope of works, availability, adherence to special conditions and quality standards, equipment, and business contingencies are factors to be considered.</li> <li>• 15% Reference Points – 3 references to be provided as part of the Tender with greater reference points given to references from the public sector.</li> <li>• 15% Bio – Green credentials - Includes consideration towards aspects of carbon footprint reduction, responsible waste management, environment, conservation &amp; innovations and the use of sustainable energy and materials.</li> </ul>
<b>Issues</b>	n/a
<b>Proposed by:</b>	n/a
<b>Clerk's Office contacted</b>	n/a
<b>Date:</b>	25/11/25

**Item 9f – To approve the creation of a new 3-year parish street bin emptying contract from 1<sup>st</sup> April 2026 under Localism Act 2011 and local agreement with WFDC, and associated documents and to authorise the Proper Officer to go out for three quotes according to financial regulation 5.8.**

<b>Report</b>	<p>There is currently a Bin Emptying contract in place until 31<sup>st</sup> March 2026. The 3-year contract has been a success. This was setup following the Localism (Act 2011) agreement put in place between WFDC and C&amp;BPC. A new 3-year contract is required from 1<sup>st</sup> April 2026. The clerk has drafted a new specification (attached) based on the previous one. Due to this contract being c£12000 pa there is no requirement to go out to tender.</p> <p>The clerk requests a three-pronged resolution from the council, please:-</p> <ol style="list-style-type: none"> <li>1) That the parish council creates a new 3-year contract from 1<sup>st</sup> April 2026.</li> <li>2) That the council authorises the proper officer to obtain at least 3 quotes as per financial regulation 5.8, to test the market.</li> </ol>
<b>Issues</b>	n/a
<b>Proposed by:</b>	n/a

<b>Clerk's Office contacted</b>	n/a
<b>Date:</b>	25/11/25

**Item 9g – To discuss and decide on adopting the scheme to pay councillor allowances as introduced under the Local Authorities Members Allowances Regulations 2003 for elected members and agree action.**

**Report**

Further to the article in the CALC update that was circulated to all on the 2<sup>nd</sup> December 2025, this allowance can only be claimed by elected members (Parish Elections 2023) and not by co-opted members. The allowance at C&BPC would be split between 9 seats.

The allowance would pay for travel to and from meetings, electricity used for various things with being a Councillor, childcare for meetings, clothes to look presentable in at meetings could be covered by the allowance. However, once paid, the money belongs to the councillor and there is no governance on how it is spent.

The decision will be renewable each year at the May meeting.

- 1) Does this council want to adopt the member allowance scheme as per the amended regulation?**
- 2) If so, what %age of the total revenue budget does the council want to claim?** The recommendation made by the Independent Remuneration Panel is between 1 and 3%. The council can go against this. By way of example, if the total revenue budget is £55,000 (not including capital projects), 2% per year would work out at £1100 and this would be split between 9 seats, so £122.22 each claim.
- 3) When does the council want the allowance paid?** The clerk recommends the end of the financial year, or when an elected member leaves the council (at a rate of x/365ths).

The allowance amount will have to be published and considered as part of the budget for 26/27 (to be agreed at the January meeting). Who has claimed throughout the year will have to be published at the end of the financial year.

At the time of paying, elected members will be asked if they want to claim.

	The income is taxable and will be paid through the payroll.
<b>Issues</b>	n/a
<b>Proposed by:</b>	n/a
<b>Clerk's Office contacted</b>	Yes
<b>Date:</b>	02/12/25

**Item 9h – To agree to update the scheme of delegation to authorise the clerk to submit comments on planning applications in the absence of a full council meeting.**

<b>Report</b>	<p>This is a procedural requirement that the clerk be given delegation to comment on behalf of the council following consultation with members via email, in the absence of a meeting. Comments will always be ratified at full council for public record.</p> <p>A scheme of delegation is in place – this will be an added item.</p>
<b>Issues</b>	n/a
<b>Proposed by:</b>	n/a
<b>Clerk's Office contacted</b>	Yes
<b>Date:</b>	03/12/25