

CHURCHILL AND BLAKEDOWN PARISH COUNCIL

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To: Members of Churchill and Blakedown Parish Council

You are duly summoned to attend the Meeting of Churchill and Blakedown Parish Council to be held **on Tuesday 10th March 2026** at Blakedown Sports Pavilion commencing at 7.00p.m. for the purpose of transacting the following business:

AGENDA

1. **Chair's Opening Remarks.**
2. **Apologies:** To receive apologies and to approve reasons for absence.
3. **Declarations of Interest:**
 - a) Register of interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature
 - d) Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of Appendix B 9(b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. **Community Policing:**
 - a) To receive report from the Beat Officer/CSO.
 - b) To decide on policing priorities for the parish over the next quarter, April to June 2026.

The meeting will now be adjourned for Public Participation.

The total time allowed for public participation is 15 minutes unless directed by the Chair. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair. A member of the public may not speak for more than 3 minutes.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

5. **Dispensations:** To consider any requests to grant a dispensation for Agenda items: None.
6. **Minutes:** To consider approval of the minutes of the Meeting of the Parish Council held on Tuesday 10th February, 2026 as an accurate record.
7. **District and County Matters:** To receive reports from County & District Council representatives.
8. **Traffic issues:** Update on Highways developments, and on speed control measures: None.
9. **Items for Consideration:**
 - a) To make a representation on the Wythall Parish Neighbourhood Plan as invited by Bromsgrove District Council according to Regulation 16 of the Neighbourhood Planning (General) Regulations (as amended) 2012.
 - b) To respond to the Blakedown Bolt safety strategy & map for the event running on the 19th June 2026.
 - c) To approve for the clerk to complete the Certificate in Local Council Administration (CiLCA) qualification.
 - d) To agree to pay the clerk overtime to complete CiLCA, where necessary, and to provide member support.
 - e) To agree to respond to WCC consultation on future Waste Management plan, closing date 15th April 2026, and decide on next steps (circulated 25/02/2026).

- f) To move to Scribe Accounting Software from April 2026.
- 10. Items for Information:**
- a) To receive a report from Cllr Hession on Sports Pavilion AGM held on the 26th February 2026.
- b) To note clerk's annual pay increase from SCP18 to SCP29 in accordance with the NALC Pay Scales 2024/25 and Contract of Employment – increases annually on 1st March.
- 11. Planning and Development Control:**
- a) **Planning Applications Received:**
- i. 26/0022/HOU – Hay View, Crown Lane – Demolition of outbuildings and construction of two storey extensions.
- ii. 26/0110/TCA - St James Church, Churchill Lane - Tree Works: Removal of Conifer 9 (No.8) and Trim Branches of Yew Tree (No.9).
- b) **Additional Planning Applications or other Planning Matters :**
- i) Neighbourhood Plan Review Update
- c) **Planning Notifications:**
- a. 26/0083/PNR - Churchill Farm , Churchill Lane - Proposed change of use of agricultural buildings to two dwellinghouses – [CHANGE OF USE, PRIOR APPROVAL - FOR INFORMATION ONLY].
- b. 26/0133/PNHE – 10 Churchill Lane - Enlargement of a dwellinghouse (bungalow) by construction of additional storey – [NO STATUTORY CONSULTATION – FOR INFORMATION ONLY].
- 12. Financial Report and Payment of Accounts:**
- a) To note the **bank balances as at 4th March, 2026:**
£13,932.86 - Unity Trust Treasurers Account (PC Current Account)
£37,795.67 - Lloyds Business Instant Access Account (PC Reserves)
£17.00 - Lloyds Community Account
£51,745.53 in TOTAL AT THE BANK
- b) To approve and sign the Receipts & Payment Schedule for March 2026
- c) To approve and sign the bank reconciliation with supporting bank statements to 4th March 2026.
- d) To appoint TPC Audit Services for internal audit 2026/27 at a baseline cost of £300 for service.
- 13. Clerk's Report:** Clerks report on ongoing items (provided by email).
- 14. Councillor's Reports and items for future agendas:** Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.
- 15. Date of Next Meeting:** Parish Council Meeting - Tuesday 14th April 2026 commencing at 7.00 p.m.
- 16. TO CONSIDER EXCLUSION OF THE PUBLIC AND PRESS IN THE PUBLIC INTEREST, DUE TO COMMERCIAL SENSITIVITY, FOR CONSIDERATION OF THE FOLLOWING ITEMS:-**
- a. Appointment of Grass Cutting contractor from April 2026 – March 2029
- b. Appointment of Bin Emptying contractor from April 2026 – March 2029

L Harris

Signed

Clerk to Churchill and Blakedown Parish Council

4th March 2026

Dates for your diary:

Tuesday 12th May, 2026 – Annual Parish Council Meeting – 7pm at Blakedown Sports Pavilion

Tuesday 19th May, 2026 – Annual Parish Assembly – Time & venue to be confirmed.

Tuesday 9th June, 2026 – Full Parish Council Meeting – 7pm at Blakedown Sports Pavilion

Tuesday 14th July, 2026 – Full Parish Council Meeting – 7pm at Blakedown Sports Pavilion