

CHURCHILL AND BLAKEDOWN PARISH COUNCIL

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To: Members of Churchill and Blakedown Parish Council

You are duly summoned to attend the Meeting of Churchill and Blakedown Parish Council to be held **on Tuesday 14th April 2026** at Blakedown Sports Pavilion commencing at 7.00p.m. for the purpose of transacting the following business:

AGENDA

1. **Chair's Opening Remarks.**
2. **Apologies:** To receive apologies and to approve reasons for absence.
3. **Declarations of Interest:**
 - a) Register of interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature
 - d) Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of Appendix B 9(b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. **Community Policing:**
 - a) To receive report from the Beat Officer/CSO.

The meeting will now be adjourned for Public Participation.

The total time allowed for public participation is 15 minutes unless directed by the Chair. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair. A member of the public may not speak for more than 3 minutes.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

The meeting will be reconvened to conduct the items of business listed below: -

5. **Dispensations:** To consider any requests to grant a dispensation for Agenda items: None.
6. **Minutes:** To consider approval of the minutes of the Meeting of the Parish Council held on Tuesday 10th March, 2026 as an accurate record.
7. **District and County Matters:** To receive reports from County & District Council representatives.
8. **Traffic issues:** To receive member reports on traffic/highways matters.
9. **Items for Consideration:**
 - a) Ensuring an Influential Role for Parish/Town Councils in Neighbourhood Governance
 - b) To agree to have a Churchill & Blakedown Parish Council logo designed and for the clerk to obtain quotes for this.
 - c) To review and approve the council's Financial Regulations
 - d) To review and approve the council's Standing Orders
 - e) To review and approve the councillor's Code of Conduct
 - f) To review and approve the council's Publication Scheme
 - g) To review and approve the Direct Debit (Variable Payments) Schedule
 - h) To approve that policies are reviewed every 3 years from date of approval except for when there is a change in legislation.
10. **Items for Information:**
 - a) To receive a report from Cllr Benney on Wyre Forest Area CALC meeting on 16/03/26.
 - b) To receive & note the minutes of the Villages Trust meeting held on the 22nd January 2026.
11. **Planning and Development Control:**
 - a) **Planning Applications Received:**

- i. 26/0203/TPO - 15 Brookside Way - Conifer Tree – Fell.
 - ii. 26/0218/HOU - 1 Swan Close - Single storey front extension.
 - iii. 26/0253/HOU - 57 Birmingham Road - Single storey rear extension and rear dormer, including alterations to the dwelling.
 - b) **Additional Planning Applications or other Planning Matters :**
 - i) Neighbourhood Plan Review Update
 - c) **Planning Notifications:**
- 12. Financial Report and Payment of Accounts:**
- a) To note the **bank balances as at 8th April, 2026:**
 £13,505.19 - Unity Trust Treasurers Account (PC Current Account)
 £38,549.96 - Lloyds Business Instant Access Account (PC Reserves)
 £12.75 - Lloyds Community Account
£52,067.90 in TOTAL AT THE BANK
 - b) To approve and sign the Receipts & Payments Schedule – March B, which concludes the receipts and payments in the 25/26 financial year, and the bank reconciliation to 31/03/26 with supporting bank statements.
 - c) To approve and sign the Receipts & Payments Schedule for April 2026
 - d) To approve and sign the bank reconciliation with supporting bank statements to 8th April 2026.
 - e) To receive and sign the Budget v Actual Report with variance explanations
 - f) To receive and sign the Reserves statement to 31/03/26
 - g) To receive the Executive Summary on financial year 1/4/25 to 31/3/26 and to approve recommendations, as follows:-
 - i. £675 moved out of Ear Marked reserves for the car park into General Reserves
 - ii. £6500 moved out of Current Account into General Reserves
 - h) To receive the report and conclusions from Internal Auditors, DKE Audit Services, on findings of compliance with the relevant procedures and controls in operation during 2025-26.
- 13. Clerk's Report:** Clerks report on ongoing items (provided by email).
- 14. Councillor's Reports and items for future agendas:** Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.
- 15. Date of Next Meeting:** Annual Parish Council Meeting - Tuesday 12th May 2026 commencing at 7.00 p.m.

L Harris

Signed
 Clerk to Churchill and Blakedown Parish Council
 8th April 2026

Dates for your diary:

Tuesday 19th May, 2026 – Annual Parish Assembly – 7.30pm at Blakedown Parish Rooms.
 Tuesday 9th June, 2026 – Full Parish Council Meeting – 7pm at Blakedown Sports Pavilion
 Tuesday 14th July, 2026 – Full Parish Council Meeting – 7pm at Blakedown Sports Pavilion
 Tuesday 8th September 2026 – Full Parish Council Meeting – 7pm at Blakedown Sports Pavilion