

CHURCHILL AND BLAKEDOWN PARISH COUNCIL

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To Members of Churchill and Blakedown Parish Council

Notice is hereby given that the next meeting of the Parish Council will be held on Tuesday 9th June 2026 at Blakedown Sports Pavilion commencing at 7.00pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

BUSINESS OF THE AGENDA

1. Chairman's Opening Remarks.

2. Apologies:

2.1. To receive and approve apologies for absence.

3. Declarations of Interest:

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3.1. Register of interests: Councillors are reminded of the need to update their Register of Interests

3.2. To declare any Disclosable Pecuniary Interest in items on the agenda and their nature

3.3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

Dispensations:

4. To consider any request for a dispensation from a member who may have a DPI or ODI to allow them to speak/stay in the meeting during the consideration of the item.

Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

THE MEETING WILL NOW BE ADJOURNED FOR PUBLIC QUESTION TIME

The total time allocated for public questions is 15 minutes unless directed by the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

**THE MEETING WILL BE RECONVENED
TO CONDUCT THE FOLLOWING ITEMS OF BUSINESS**

5. Minutes:

- 5.1. To approve the minutes of the meeting held on Tuesday 12th May 2026.

6. Community Policing:

- 6.1. To receive any report from the Beat Officer/CSO.
- 6.2. To set the policing priorities for Quarter Two – July to September 2026

7. Roads/Footpaths/Traffic/Highways:

- 7.1. To receive an update.

8. Parish Lengthsman Report:

- 8.1. To receive the Lengthsman report.

9. County & District Council Matters:

- 9.1. To receive a report from a District Council representative.
- 9.2. To receive a report from a County Council representative.

10. Items for consideration:

- 10.1. To pass a resolution to sign up to the Civility and Respect pledge
- 10.2. To agree to adopt the new LG Pension Scheme Discretions Policy
- 10.3. To agree to adopt the new Dignity at Work policy
- 10.4. To agree to adopt the new Flexible Working policy
- 10.5. To agree to adopt the new Lone Working policy
- 10.6. To agree to adopt the new Sickness Absence Policy
- 10.7. To respond to the WFDC Local Plan Scoping Consultation – due by 5pm, Tuesday 7th July 26
- 10.8. To retrospectively approve Cllr Fowler as nominated member to sit on the WFDC Local Plan Review Panel.
- 10.9. To give authority to the clerk to get three quotes for highway planter maintenance and Watering.
- 10.10. To decide on purpose of parish brochure(s) and outline next steps.

11. Items for information:

- 11.1. The council's insurance policy has been renewed from 1st June 2026 until 30th May 2029 for all insurable risks, under Financial Regulations 5.12.
- 11.2. HMRC have increased mileage expenses from 45p to 55p per mile (cars & vans up to 10,000 miles).
- 11.3. To note the draft minutes of the Villages Trust meeting held on 23rd April 2026.

12. Financial Report and Payment of Accounts

- 12.1. To note the **bank balances as at 3rd June, 2026:**
 - £25,281.25 - Unity Trust Treasurers Account (PC Current Account)
 - £45,043.05 - Lloyds Bank - Instant Access Account (PC Reserves)
 - £46.75 - Lloyds Bank - Community Account
 - £70,371.05 in TOTAL AT THE BANK**
- 12.2. To approve and sign the Receipts and Payments schedule for payment, for June 2026 as circulated by email.
- 12.3. To approve and sign the bank reconciliation presented with the bank statements to 3rd June 2026.
- 12.4. To note that £42.50 was transferred from Lloyds PC Reserves account to Lloyds Community Account to cover Business banking charges of £4.25 per month until 31/03/27, as agreed at meeting on 12/05/26, minute 79/26f.
- 12.5. To agree a virement of £1000 from Bin Emptying budget line to Planters, Tubs and Baskets.
- 12.6. To review and approve bank mandates for Unity Trust and Lloyds Bank

13. Planning and Development Control:

- 13.1. Planning applications received:
 - 13.1.1. 26/0416/S73 - Hackman's Barn, New Wood Lane - Variation of Condition 14 (Approved Plans) attached to planning approval ref: 24/0450/FUL to account for changes to hard and soft landscaping, boundary treatments, entrance arrangement, reconfiguration of garden building and biodiversity enhancement (part-retrospective).

14. Additional Planning Applications or other Planning Matters :

- 14.1. Neighbourhood Plan Review update – update from Cllr Fowler on meeting with WFDC Planning Dept on Design Code and progress.

15. Planning Notifications Received:

- 15.1. To receive notifications from Wyre Forest District Council

16. Clerk's Report:

- 16.1. Clerks Report on new & ongoing items.

17. Councillor's Reports and items for future agendas:

- 17.1. Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18. **Date of Next Meeting:** Tuesday 14th July 2026 commencing at 7.00 p.m. at the Blakedown Sports Pavilion.

19. End of Meeting.

L Harris

Signed.....

Louise Harris

Clerk to Churchill and Blakedown Parish Council

3rd June, 2026.

Dates for your diary

Tuesday 8th September 2026 – Full Parish Council Meeting – 7pm at Blakedown Sports Pavilion

Tuesday 13th October 2026 – Full Parish Council Meeting – 7pm at Blakedown Sports Pavilion

Tuesday 10th November 2026 – Full Parish Council Meeting – 7pm at Blakedown Sports Pavilion