

CHURCHILL AND BLAKEDOWN PARISH COUNCIL

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To Members of Churchill and Blakedown Parish Council

Notice is hereby given that the next meeting of the Parish Council will be held on Tuesday 14th July 2026 at Blakedown Sports Pavilion commencing at 7.00pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

BUSINESS OF THE AGENDA

1. Chairman's Opening Remarks.

2. Apologies:

2.1. To receive and approve apologies for absence.

3. Declarations of Interest:

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3.1. Register of interests: Councillors are reminded of the need to update their Register of Interests

3.2. To declare any Disclosable Pecuniary Interest in items on the agenda and their nature

3.3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

Dispensations:

4. To consider any request for a dispensation from a member who may have a DPI or ODI to allow them to speak/stay in the meeting during the consideration of the item.
Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

THE MEETING WILL NOW BE ADJOURNED FOR PUBLIC QUESTION TIME

The total time allocated for public questions is 15 minutes unless directed by the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

**THE MEETING WILL BE RECONVENED
TO CONDUCT THE FOLLOWING ITEMS OF BUSINESS**

5. Minutes:

- 5.1. To approve the minutes of the meeting held on Tuesday 9th June 2026.

6. Community Policing:

- 6.1. To receive any report from the Beat Officer/CSO.

7. Roads/Footpaths/Traffic/Highways:

- 7.1. To receive an update.

8. Parish Lengthsman Report:

- 8.1. To receive the Lengthsman report.

9. County & District Council Matters:

- 9.1. To receive a report from a District Council representative.
- 9.2. To receive a report from a County Council representative.

10. Items for consideration:

- 10.1. To adopt the new C&BPC logo created by AI
- 10.2. To agree to adopt the new Home Working Policy
- 10.3. To agree to adopt the new Compassionate Leave Policy
- 10.4. To approve an amendment to clause 10.1 on the clerk's employment contract regarding mileage expenses specifying reimbursement will be made at HMRC rates, instead of NJC rates, and back date side letter to 1st April 2026 to cover three months previous reimbursements at the new HMRC rate of 55p per mile.
- 10.5. To agree to adopt the new Expenses Policy.
- 10.6. To retrospectively approve appointment of Acorn Environmental Care Ltd to supply 6x highway planters with new compost, summer bedding and spring bulbs and water throughout the summer season with special planting for armistice day in the war memorial planter.
- 10.7. To commence Churchill & Blakedown Pathfinders Project and appoint a working party with at least 2 council members.

11. Items for information:

- 11.1. Cllrs Benney & Hickman to give an update on the CALC meeting on the 18th June 2026

12. Financial Report and Payment of Accounts

- 12.1. To note the **bank balances as at 8th July, 2026:**

£22,927.66 - Unity Trust Treasurers Account (PC Current Account)

£45,560.95 - Lloyds Bank - Instant Access Account (PC Reserves)

£42.50 - Lloyds Bank - Community Account

£68,531.11 in TOTAL AT THE BANK

- 12.2. To approve and sign the Receipts and Payments schedule for payment, for July 2026 as circulated by email.
- 12.3. To approve and sign the bank reconciliation presented with the bank statements to 8th July 2026.
- 12.4. To receive the Quarter 1 – Budget v Actual Report, April 26 to June 26.

13. Planning and Development Control:

- 13.1. Planning applications received:

- 13.1.1. 26/0387/LBC - Harborough Hall, Birmingham Road - Listed Building Consent to Install EV charger to external wall.
- 13.1.2. 26/0384/HOU - Harborough Hall, Birmingham Road - Install EV charger to external wall.
- 13.1.3. 26/0472/TPO - 7 Brookside Way - Tree works: Mature Goat Willow (Rear Garden) – whole crown reduction to 6m above ground level, Mature Cherry (Front Garden) - whole crown reduction to 5m above ground level, reshape and thin out and crown lift.
- 13.1.4. 26/0451/HOU - 19 Birmingham Road - Proposed single storey rear extension.
- 13.1.5. 26/0498/FUL - Hodge Hill Nurseries, Birmingham Road - Part demolition of existing building, and proposed new portal frame building to replace existing covered area and provide 3No. new concessions. New extension to dog therapy centre to create hydrotherapy pool room. Extension of existing cafe to provide additional seating, internal alterations to existing farm shop, and new external fire escape staircase from first floor.
- 13.1.6. 26/0461/HOU - 17A Mill Lane - Construction of a detached garage, porch extension, and replacement of garage door with new window to facilitate internal alterations.
- 13.1.7. 26/0006/HOU - 43 Belbroughton Road - Replacement of dormer window to existing loft conversion, single storey rear extension and associated works.

14. Additional Planning Applications or other Planning Matters:

- 14.1. Neighbourhood Plan Review update

15. Planning Notifications Received:

- 15.1. To receive notifications from Wyre Forest District Council:
- 15.1.1. Appeal reference: 6010714 against refusal of 26/0005/HOU - 66 Belbroughton Road – Demolition of garage and single storey rear extension and replacement with two storey side extension, single storey rear extension and front entrance canopy.
- 15.1.2. Appeal reference: APP/TPO/R1845/10610 - The appeal is allowed and consent is granted to fell the Scots pine tree protected by the County of Worcester (Mill Lane, Blakedown) Tree Preservation Order 1972 at 11A Mill Close, Blakedown, Kidderminster, Worcestershire, DY10 3NQ, in accordance with the application, Ref: 25/0196/TPO, dated 12 March 2025 subject to conditions.

16. Clerk's Report:

16.1. Clerks Report on new & ongoing items.

17. Councillor’s Reports and items for future agendas:

17.1. Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18. Date of Next Meeting: Tuesday 8th September 2026 commencing at 7.00 p.m. at the Blakedown Sports Pavilion.

19. End of Meeting.

L Harris

Signed.....

Louise Harris

Clerk to Churchill and Blakedown Parish Council

8th July 2026

Dates for your diary

Tuesday 13th October 2026 – Full Parish Council Meeting – 7pm at Blakedown Sports Pavilion

Tuesday 10th November 2026 – Full Parish Council Meeting – 7pm at Blakedown Sports Pavilion

Tuesday 12th December 2026 – Full Parish Council Meeting – 7pm at Blakedown Sports Pavilion