

CHURCHILL AND BLAKEDOWN PARISH COUNCIL

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To Members of Churchill and Blakedown Parish Council

Notice is hereby given that the next meeting of the Parish Council will be held on Tuesday 13th October 2026 at Blakedown Sports Pavilion commencing at 7.00pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

BUSINESS OF THE AGENDA

1. Chairman's Opening Remarks.

2. Apologies:

- 2.1. To receive and approve apologies for absence.

3. Declarations of Interest:

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3.1. Register of interests: Councillors are reminded of the need to update their Register of Interests

3.2. To declare any Disclosable Pecuniary Interest in items on the agenda and their nature

3.3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

4. Dispensations:

To consider any request for a dispensation from a member who may have a DPI or ODI to allow them to speak/stay in the meeting during the consideration of the item.

Written requests for the council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

5. Minutes:

5.1. To approve the minutes of the meeting held on Tuesday 8th September 2026.

6. Community Policing:

6.1. To receive a report from the Safer Neighbourhood Team.

7. Roads/Footpaths/Traffic/Highways:

7.1. To receive an update.

8. Parish Lengthsman Report:

8.1. To receive the Lengthsman report.

9. County & District Council Matters:

9.1. To receive a report from a District Council representative.

9.2. To receive a report from a County Council representative.

THE MEETING WILL NOW BE ADJOURNED FOR PUBLIC QUESTION TIME

The total time allocated for public questions is 15 minutes unless directed by the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

**THE MEETING WILL BE RECONVENED
TO CONDUCT THE FOLLOWING ITEMS OF BUSINESS**

10. Items for consideration:

- 10.1 To confirm that TCP Audit Services appointed in minute 42/26d, are independent from this Council and competent to perform the council's internal audit.
- 10.2. Ratification of submission made to WFDC on the Spatial Issues & Local Priorities Consultation, on 15/09/26, due to time constraints.

11. Items for information:

- 11.1. Receive feedback from Cllrs Benney & Hickman on the CALC Executive Meeting held on the 22nd September 2026 including the CALC annual subscription increase.

12. Financial Report and Payment of Accounts

- 12.1. To note the bank balances as at 7th October, 2026:
 - £37,364.37 - Unity Trust Treasurers Account (PC Current Account)
 - £47,878.86 - Lloyds Bank - Instant Access Account (PC Reserves)
 - £29.75 - Lloyds Bank - Community Account

£85,272.98 in TOTAL AT THE BANK

- 12.2. To approve and sign the October payments schedule, as circulated by email.
- 12.3. To approve and sign the bank reconciliation presented with the bank statements to 7th October 2026.
- 12.4. To receive the Quarter 2 2026/27 Budget v Actual Report
- 12.5. To receive the Reserves Balance Report to 7th October 2026.

13. Planning and Development Control:

- 13.1. 26/0667/S73 – Land to the rear, 5 Mill Lane – Removal of condition 17 (requiring defibrillator) attached to planning permission 21/0598/FUL.

14. Additional Planning Applications or other Planning Matters:

- 14.1. Neighbourhood Plan Review update

15. Planning Notifications Received:

- 15.1. To receive notifications from Wyre Forest District Council:
 - 15.1.1. Appeal reference: 6010714 against refusal of 26/0005/HOU - 66 Belbroughton Road – Demolition of garage and single storey rear extension and replacement with two storey side extension, single storey rear extension and front entrance canopy – APPEAL DISMISSED.
 - 15.1.2. 26/00119/EN3 – Woodfield House, 93 Belbroughton Road – Unauthorised Car Sales Business being run from address – Outcome: On this occasion our investigation identified there has been no breach in planning control and the enforcement case is therefore closed without further action.

16. Clerk's Report:

- 16.1. Clerks Report on new & ongoing items.

17. Councillor's Reports and items for future agendas:

- 17.1. Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18. Date of Next Meeting: Tuesday 10th November 2026 commencing at 7.00 p.m. at the Blakedown Sports Pavilion.

19. TO CONSIDER EXCLUSION OF THE PUBLIC AND PRESS IN THE PUBLIC INTEREST, DUE TO COMMERCIAL SENSITIVITY AND GDPR, FOR CONSIDERATION OF THE FOLLOWING ITEMS:-

- 19.1. Use of PO Box
- 19.2. View quotes and decide on supplier for parish bins

20. End of Meeting.

Louise Harris

Signed.....

Louise Harris

Clerk to Churchill and Blakedown Parish Council

7th October 2026